

INDUSTRIAL DEVELOPMENT CORPORATION OF ODISHA LTD. (IDCOL)

17 Manuals prescribed under Right to Information Act, 2005.

(As on August'2021)

4.b(i) Particular of its organization, functions and duties

The Industrial Development Corporation of Odisha Ltd. (IDCOL) was incorporated on 29th March 1962 as a wholly owned Govt. of Odisha Undertaking. It has its Registered Office at IDCOL HOUSE, Unit-II, Ashok Nagar, Bhubaneswar-751 001, Dist. Khurda, Odisha, India (Telephone No.(0674) 2532848, Fax: 0674-2530518, Email: www.idcorissa.com) . The main objectives of the Corporation are to establish, promote and execute heavy and medium scale industries within the State of Odisha and to aid, assist and finance industrial undertaking with capital for the execution of its works / business, which is likely to promote industrial development and accelerate the pace of industrial growth of the State. The present authorized share capital of the Corporation is Rs.75 crores and paid up capital is Rs.57.12 crores.

Now IDCOL is undergoing a reform process. Keeping in pace with the present market environment and Governments economic policy, IDCOL has divested its stake in its subsidiary Companies i.e. IDCOL Cement Ltd. , IDCOL Rolling Mill Ltd., Hirakud Industrial Works Ltd., Orichem Ltd. . Assets of its sick subsidiary Companies i.e. SN Corporation Ltd., IDCOL Piping & Engineering Works Ltd., and ABS Spinning Orissa Ltd. have been disposed off for their economic use.

At present, the Corporation has three Subsidiary Companies under its control. The details of products of the aforesaid Subsidiary Companies are as under;

Sl. No.	Name of the Subsidiary Company	Year of commencement of production	Products	Employment	Remarks
1.	IDCOL Kalinga Iron Works Ltd. (IKIWL) At/P.O. Matkambeda Dist. Keonjhar	April, 1963	Foundry grade Pig Iron, Cast Iron Spun pipes.	250	
2.	IDCOL Ferro Chrome & Alloys Ltd. (IFCAL)At/P.O. Jajpur Raod, Dist. Jajpur	Nov., 1969	HCFC, LCFC Si Chrome	159	
4.	IDCOL Software Ltd. (ISL) IDCOL House, Unit-II, Ashok Nagar, Bhubaneswar.	November, 1998	Development of Software and imparting training to the students of Computer Discipline.	4	

Besides, IDCOL is operating two mines namely Roida 'C' Mines in the district of Keonjhar, Ampavalli lime stone mines in the district of Koraput and Talangi Chromite Mines in the district of Jajpur. Further details are available with the respective Subsidiary Companies.

(ii) The powers and duties of its officers and employees;

The business of the Corporation is being managed by a Board of Directors at the top. The Chairman/Managing Director is the Chief Executive and he runs the affairs with the help and advises of the Directors of the Board. The next level consists of the Managing Directors in respect of Subsidiary Companies and Heads of Department in case of Corporate Office of IDCOL.

All the Heads of the Deptt. of Corporate Office IDCOL subject to control and supervision of the Chairman / Managing Director and subject to such restrictions as the Chairman / Managing Director may impose, have generally all powers of managing and supervising the functions of their respective Departments.

Each Subsidiary Company has its separate Board of Directors. The C.M.D., IDCOL is the Chairman of the respective Subsidiary Companies. The Managing Director of Subsidiary Companies, subject to the control and supervision of the Board of Directors and subject to such restrictions as the Board may impose, have generally all powers of managing and supervising the companies business. All the Heads of Deptts., subject to the control and supervision of the Managing Director, and subject to such restrictions as the Managing Director may impose, have generally all powers of managing and supervising the function of their respective departments.

iii) The procedure followed in the decision making process, including channels of supervision and accountability;

The Corporation has its own set of Rules & Regulations duly approved by Board for managing and taking decision on the affairs of the Company. Further, the Corporation also follows Govt. directives, guidelines and provisions of different statutes. Executives in the rank of Asst. Managers and above have been included in the decision making process with responsibility while implementing the decisions with accountability. The Corporation fixes accountability / responsibility and takes necessary disciplinary action whenever necessary as per rules.

iv) The norms set by it for the discharge of its functions;

The Corporation has formed different Committee consisting of Sr. officials for recommending appropriate steps / decision to be taken for smooth discharge of its functions through respective Subsidiary Companies / Deptts. The Committee examines the relevant aspects relating to particular issue and give its suggestion. After careful consideration decision is taken in the matter by the Competent Authority and there after it is implemented.

v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

The following rules, regulations, instructions etc. are being followed for discharging its functions :

- (1) Recruitment Rules -1981
- (2) Promotion Rules - 1981
- (3) Revised Leave Rules-1979
- (4) Traveling Allowance Rules -1980
- (5) Conduct Rules - 1980
- (6) Discipline & Appeal Rules - 1983
- (7) Premature Retirement Rules -
- (8) Voluntary Retirement Scheme
- (9) Revised Appraisal Rules
- (10) Acting Allowance Rules
- (11) Quarters Allotment Rules

- (12) Group Insurance Scheme
- (13) IDCOL Gratuity Trust Fund Rules & Regulations
- (14) Procedure for grant of Annual Increment
- (15) IDCOL Employees Family Aid Scheme
- (16) Payment procedure for House Rent Allowance
- (17) Productivity/Efficiency Linked Incentive Scheme
- (18) Leave Travel Concession Rules
- (19) Procedure for grant of Green Card Allowance
- (20) Procedure for grant of Medical Allowance / Reimbursement of Medical Expenses.
- (21) Supply of Liveries Rules
- (22) Security Manual

vi) A statement of the categories of documents that are held by it or under its control;

HRD Deptt.: (1) Service Files, (2) Appraisal Report, (3) Registers relating to details service particulars of employees, (4) Leave Register etc.

FINANCE Deptt.,: Cash Book, Sundry Creditors Register, Sundry Debtors Register, Journal Registers, Vouchers etc.

vii) the particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;

Not applicable.

viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

The Board of Directors of IDCOL constituted by the Govt. consists the following Directors:

BOARD OF DIRECTORS OF IDCOL

LIST OF BOARD OF DIRECTORS OF IDCOL

Sl. No	Name & Address of the Directors	Designation
1	Sri Deoranjana Kumar Singh, IAS, Principal Secretary, Steel & Mines Department, Govt. of Odisha Bhubaneswar	Chairman

2	Sri Balwant Singh, IAS,	Managing Director
3	Sri Hemanta Sharma Principal Secretary to Govt., Finance Department, Bhubaneswar Addl. Secretary ,Industries Department Government of Odisha Bhubaneswar	Nominee Director
4	Smt. Smita Rout Addl.Secretary Finance Dep[artment, Govt. of Odisha, BBSR	Nominee Director
5	Sri Sushil Kumar Popli Special Secretary, Steel & Mines Department, Govt. of Odisha	Nominee Director
6	Sri Debi Dutta Biswal Director of Mines, Odisha, Bhubaneswar	Nominee Director
7	Sri Drona Rath Ex-Chairman –cum-managing Director MECON Vatika Kalyanpur Ranchi - 834003	Independent Director
8	Sri Sarat Ch.Bhadra, Chartered Accountant	Independent Director
9	Sri Akshaya Kumar Sethi Addl.Secretary, Public Enterprises Department , Govt. of Odisha, Bhubaneswar	Nominee Director
	Sri Bishnu Prasanna Mahapatro Executive Director (Finance), IDCOL	Chief Finance Officer
	CS Shaijal Jain	Company Secretary

Each Subsidiary Company has its Board of Directors constituted by IDCOL consists the following Directors :

LIST OF BOARD OF DIRECTORS OF IDCOLKALINGA IRON WORKS LTD.

Sl. No	Name & Address of the Directors	Designation
1	Sri Balwant Singh, IAS, Managing Director, IDCOL	Chairman
2	Sri Amardeep Ray	Managing Director
3	CA Sarat Chandra Bhadra Chartered Accountant	Independent Director
4	Sri Nihar Ranjan Mohanty	Independent Director

5	Smt.Maitreyi Pattnaik Ex-Director (Geology), Govt. of Odisha, Bhubaneswar	Woman Independent Director
6	Sri Biswa Ranjan Patnaik, E.D (HRD & Com), IDCOL	Nominee Director
7	Sri Bishnu Prasanna Mahapatro, E.D (F), IDCOL	Nominee Director
	CS Shajjal Jain	Company Secretary

BOARD OF DIRECTORS OF IDCOL FERRO CHROME & ALLOYS LIMITED (IFCAL)

Sl. No.	Name of existing Director	Designation
1	Sri Balwat Singh, IAS, Managing Director, IDCOL	Chairman
2	Sri Bira Kishore Sahoo, Managing Director, IFCAL	Managing Director
3	CA Sarat Ch.Bhadra, Chartered Accountant SRB Associates, IDCO Tower Bhubaneswar	Independent Director
4	Shri Nihar Ranjan Mohanty Ex-Director (P&A) NALCO Plot No-685/4216 Post – KIIT Campus , Bhubaneswar	Independent Director
5	Sri Biswa Ranjan Patnaik, E.D (HRD & Com), IDCOL	Nominee Director
6	Sri Bishnu Prasanna Mahapatro, E.D (F), IDCOL	Nominee Director
7	Smt.Maitreyi Pattnaik Ex-Director (Geology), Govt. of Odisha, Bhubaneswar	Woman Independent Director
8	Sri Viswanath Sastry Chimalapati	Nominee Director
9	Sri Hiranya Kumar Mohanty	CFO
	Rashmi Ranjan Panda	Company Secretary

BOARD OF DIRECTORS OF IDCOL SOFTWARE LIMITED(ISL)

Sl. No.	Name	Designation
1	Sri Balwant Singh, IAS, Managing Director, IDCOL	Chairman
2	CA Sarat Ch.Bhadra, Chartered Accountant	Independent Director
3	Shri Nihar Ranjan Mohanty	Independent Director
4	Sri Biswaranjan Patnaik, E.D (HRD & Com)	Nominee Director
5	Sri Bishnu Prasanna Mohapatro	Nominee Director

Besides IDCOL has the following Committees.

« P&A Committee,»

Gratuity Trust Fund Committee

„« Central Managing Committee under Family Aid Scheme

„« Quarters Allotment Committee

„« Tender & Purchase Committee

Since IDCOL is a commercial organization having its own business activities, generally the meeting of each Board / Committee and the minutes of the meeting are not open to the public. However, this will be dealt as per the provisions of the Right to Information Act, 2005.

ix) Directory of its officers and employees;

Employees deployed at IDCOL Corporate Office, Bhubaneswar as on Oct'2019

Sl.No	M_EMP_NO	P_GR_CD	P_EMP_NAME	P_DESGN
			Sri Deorajan Kumar Singh, IAS	Chairman
			Sri Balwant Singh, IAS	Managing Director
1.	00450	WC	K.A.SWAMI	SR.MAZDOR
2.	00497	WC	N.PARIDA	SR.Havildar
3.	00522	E1	S.PANDA	Dy.Manager(G)
4.	00608	E1	BIJAYANANDA SAHU	Dy.Manager(G)
5.	00618	WB	DONKA EGNESU	SR.MALI
6.	00729	E	SUPRIYA DAS	Asst.Manager(G)

7.	00777	E2	S.M.ERSHAD	Joint Manager(SYS)
8.	00783	E1	LAXMIPRIYA CHAND	SR.PS
9.	00784	E1	SUNITA MISHRA	SR.PS
10.	00796	WC	KALANDI BISWAL	SR.MALI
11.	00799	WC	NARENDRA BEHERA	SR.PEON
12.	00801	WC	P.SATHPATHY	SR.PEON
13.	00820	WC	JAGANNATH BARIK	SR.PEON
14.	00821	A	PARAU SOREN	Foreman
15.	00836	E7	BISHNU P MOHAPATRA	E.D.(F)
16.	00837	E1	PRAFULLA KU BEHERA	Dy.Manager(F)
17.	00838	E2	PROMOD.KUMAR.DAS	Joint Manager(G)
18.	00840	WA	CHITARANJAN MANDAL	P.ATEND
19.	00842	WC	TARESWAR PRADHAN	SR.PEON
20.	00843	WA	ARUN KUMAR SAMAL	SR.PIPE FITTER
21.	00844	WC	RATNAKAR KHATUA	SR.MAZDOOR
22.	00859	WB	KAIBALYA NAYAK	SR.SWEEPER
23.	00869	WC	P.K.MOHAPATRA	SR.PEON
24.	00871	WC	SARAT CH MAHAKUD	LIB.ATTN
25.	00872	WC	RABINDRA KU SAHU	SR.MAZDOOR
26.	00887	WA	ABHAY KUMAR MUDULI	ADDL.FOREMAN
27.	00888	WA	GAURA HARI PANDA	SR.WR.MAN
28.	00902	WC	SRI SUDESH	SWEEPER
29.	01004	A	RAMESH CH.MODI	Foreman
30.	00924	E7	B.R.PATTNAIK	E.D (COM & HRD)
31.	00933	E5	N.R.SAHOO	DGM(HRD)
32.	00956	WB	KALANDI CH DAS	SR.PEON
33.	00965	E1	AKHAYA KU.SAHOO	Dy.Manager(F)
34.	00966	A	B.N.SAHOO	Addl.Foreman
35.	00970	B	MALATI MURMU	SR.ASST
36.	00974	E3	SUBASH CH DAS	MGR(System)
37.	0T198	WC	GOUTAM PRADHAN	SR.DRIVER
38.	0T233	A	C.R.MOHAPATRA	Jr.Manager
39.	00983	WC	Sri Abhiram Bhoi	Sr.Security Guard
40.	00986	E5	Sri Abhimanyu Behuria	G.M I/C (Mines)
41.	00986	E6	Sri Atal Bihari Das	GM(Elect)
42.	00993	E1	Sri Bankim Bihari Das	Dy.Manager(G)
43.	00982	WC	Sri Benudhar Mallick	Sr.Security Guard
44.	00990	C	Laxmipriya Jena	Sr.Typist
45.	18962	E5	Sri Damodar Samal	DGM(HRD)
46.	01000	E1	Sri Himanchala Acharya	Mining Engineer
47.	00953	E1	Sri Lingaraj Sahoo	Dy.Manager(F)
48.	00995	WC	Sri Rabindra Ku. Biswal	Sr.S.G
49.	00997	A	Smt.Ranjita Patnaik	Jr.Manager

50.	00988	E3	Sri S.K.Pani	Manager(System)
51.	00994	A	Sri S.S.Bhuyan	Addl.Foreman
52.	01009	E1	Sri Mihir Ranjan Bhuyan	Mining Manager
53.	00841	WC	Sri Babaji Ch.Moharana	Carrpenter
54.	00998	E1	Sri Manoj Kumar Mohanty	Dy.Manager
55.	1018	E1	Sri Jayanta Ku.Mishra	Dy.Manager (Elect)
56.	1016	E	Nageswar Swain	Asst.Manager (Survey)
57.	1013	E	Dibyanjan Sahoo	Asst.Manager (Mines)
58.	1015	E1	Surendra Ku. Tarai	Sr.PS
59.	780	A	Rama Ch.Nayak	Addl.Foreman
60.	1014	A	Sanjoy Bhattacharya	Jr.Manager(F)
61.	1020	E1	Yudhistir Mohanta	Dy.Manager(Mines)
62.	1019		Minaketan Naik	Head (Geology)
63.	1017		Shaijal Jain	Company Secretary

x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;

Sl.No.	EMP-NO	EMP-NAME	GRADE	DESGN	GROSS
1.	00836	BISHNU P MOHAPATRA	E7	ED(FIN)	157130.00
2.	00924	B.R.PATTNAIK	E7	ED(MECH)	167754.00
3.	00992	ATAL BIHARI DAS	E6	GM	160551.00
4.	00989	D.SAMAL	E5	DGM	130134.00
5.	00933	NIROD RANJAN SAHOO	E5	DGM	132110.00
6.	00986	ABHIMANYU BEHURIA	E5	DGM	139290.00
7.	01019	MINAKETAN NAIK	E3	GEOLOGST	120000.00
8.	00974	SUBASH CH DAS	E3	MGR(SYS)	110790.00
9.	00988	S.K.PANI	E3	MGR(SYS)	108326.00
10.	00777	S.M.ERSHAD	E2	JNT.MGR.	103368.00
11.	00838	PROMOD.KUMAR.DAS	E2	JT.MGR	90510.00

12.	00784	SUNITA MISHRA	E1	SR.PS	83909.00
13.	00837	PRAFULLA KU BEHERA	E1	DY.FIN	75446.00
14.	00965	AKHAYA KU.SAHOO	E1	DYMGR(F)	77179.00
15.	01000	HIMANCHALA ACHARYA	E1	MGR.MINS	41552.00
16.	01009	MIHIR RANJAN BHUYAN	E1	MIN.ENGR	40078.00
17.	01015	SURENDRA KU TARAI	E1	SR.PS	76884.00
18.	01016	NAGESWAR SWAIN	E1	AM.SURV	42540.00
19.	01017	SHAIJAL JAIN	E1	CS	50000.00
20.	00522	S.PANDA	E1	DY.MGR	77171.00
21.	00608	BIJAYANANDA SAHU	E1	DY.MGR	62802.00
22.	00783	LAXMIPRIYA CHAND	E1	SR.PS	75092.00
23.	00953	LINGARAJ SAHOO	E1	DY.MGR	63299.00
24.	00993	BANKIM BIHARI DAS	E1	DY.MGR	65306.00
25.	00998	MONOJ KU MOHANTY	E1	DY.MGR	63439.00
26.	01018	JAYANTA KU MISHRA	E1	DY.MGR	68055.00
27.	01020	YUDHISTIR MAHANTA	E1	DY.MINS	48685.00
28.	01013	DIBYARANJAN SAHU	E	AM.MINES	38327.00
29.	00729	SUPRIYA DAS	E	AM	67204.00
30.	00780	R.C.NAIK	A	AFM	57653.00
31.	00966	B.N.SAHOO	A	AFM	52722.00
32.	00821	PARAU SOREN	A	AFM	51147.00
33.	00887	ABHAY KUMAR MUDULI	A	AFM	53965.00
34.	00994	S.S.BHUYAN	A	AFM	45497.00
35.	00997	RANJITA PATTNAIK	A	J.M	48915.00
36.	01004	RAMESH CHAND MODI	A	FORE.MAN	43896.00
37.	01014	SANJOY BHATACHARYA	A	JM	42868.00
38.	00981	C.R.MOHAPATRA	A	JR.MGR	67063.00
39.	00970	MALATI MURMU	B	SR.ASST	28107.00
40.	01012	LAXMIPRIYA JENA	C	SR.TYPIS	24115.00
41.	00888	GAURA HARI PANDA	WA	SR.WR.MA	37977.00
42.	00978	GOUTAM PRADHAN	WB	SRDRIVER	33815.00
43.	00450	K.A.SWAMI	WB	SRMAZDOR	44120.00
44.	00497	N.PARIDA	WB	Sr.Havil	46125.00
45.	00840	CHITARANJAN MANDAL	WB	SR.P.OPT	38455.00
46.	00843	ARUN KUMAR SAMAL	WB	SR.PIPE.	38455.00
47.	00995	RABINDRA KU BISWAL	WC	SR.SG	34258.00
48.	00618	DONKA EGNESU	WC	SR.MALI	41491.00
49.	00796	KALANDI BISWAL	WC	SR.MALI	34106.00
50.	00801	P.SATHPATHY	WC	SR.PEON	34106.00
51.	00820	JAGANNATH BARIK	WC	SR.PEON	35703.00
52.	00841	BABAJI CH MOHARANA	WC	CARPENTE	34392.00
53.	00842	TARESWAR PRADHAN	WC	SR.PEON	35928.00
54.	00844	RATNAKAR KHATUA	WC	SR.MAZDO	33696.00

55.	00859	KAIBALYA NAYAK	WC	SR.SWPER	34844.00
56.	00869	P.K.MOHAPATRA	WC	SR.PEON	36494.00
57.	00872	RABINDRA KU SAHOO	WC	SR.MAZDO	36254.00
58.	00902	SRI SUDESH	WC	SWPER	35505.00
59.	00956	KALANDI CH DAS	WC	SR.PEON	43674.00
60.	00871	SARAT CH MAHAKUD	WC	LIBATTN2	36054.00
61.	00799	NARENDRA BEHERA	WD	SR.PEON	34967.00
62.	00982	BENUDHAR MALLICK	WD	SR.S.G	31607.00
63.	00983	ABHIRAM BHOI	WD	SR.S.G	31535.00

xi) The budget allocated to each of its agency, indicating the particulars of all plants, proposed expenditures and reports on disbursements made;

xii) The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs;

Not applicable

xiii) Particulars of recipients of concessions, permits or authorizations granted by it;

Not applicable

xiv) Details in respect of the information, available to or held by it, reduced in an electronic form;

Information available in website of IDCOL i.e. www.idcorissa.com .

xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Information can be had from website, personal contact and as per the provision of the Right to Information Act, 2005.

xvi) The names, designations and other particulars of the Public Information Officer of IDCOL, IKIWL, IFCAL & ISL.

Name of the Company	Appellate Authority	Public Information Officer	Asst. Public Information Officer.
IDCOL	Sri Damodar Samal, DGM(HRD)	Sri P.K.Das, Joint Manager(G)	Smt.Sumitra Panda, Dy.Manager (G)
IKIWL	Sri A.D.Ray Managing Director	Sri Ranjan Kumar Behera Manager (HRD)	Smt.Kalyani Barick Dy.Manager(G)
IFCAL	Sri B.K. Sahoo, Managing Director	Sri B.N.Pradhan, AGM(HRD)	Sri Amiya Kumar Mohanty,Joint Manager(G)
ISL	Sri B.R.Patnaik Managing Director	Sri Subash Chandra Das, Mgr.(Sys)	Sri C. R. Mohapatra, Jr.Manager

xvii) such other informations as may be prescribed;

IDCOL SOFTWARE LIMITED (ISL)

17 Manuals prescribed under Right to Information Act, 2005

4.b Particulars of its organization, functions and duties

(i) IDCOL Software Ltd. was incorporated on 26th day of Nov. 1998 as a Joint Venture Company between Industrial Development Corporation of Orissa Ltd. (IDCOL) and Orissa State Electronic Development Corporation of Orissa Ltd. (OSEDCL) holding shares in the company in the ratio of 60:40. The main objective of the Company are

1. To provide transparent and efficient Governance through the power of IT.
2. Investment in the IT sector and employment generation.
3. To create a pool of skilled manpower catering to emerging need of IT sector.

ISL subsequently entered into an agreement with world renowned Companies like MICROSOFT for taking IT related activities in the State.

The company has now started providing high-end training facilities to the students and also taken up software development for various departments of the Government.

(ii) The powers and duties of its officers and employees:

The business of the Corporation is being managed by a Board of Directors at the top. The M.D. is the Chief Executive and he runs the Company's business with the help and advice of the Directors of the Board/ Chairman.

(iii) The procedure followed in the decision making process, including channels of supervision and accountability.

The powers of the Company meet on the BOD. The MD has been delegated with substantial powers of Management of the Company. The M.D. exercises his power under the direct supervision of the Chairman. Policy matters are duly approved by Board of Directors for managing and taking decision on the affairs of the Company. Further, the Company also follows Government directives, guidelines and provisions of different statutes. Executive in the rank of Asst. Manager and above have been included in the decision making process with responsibility with implementing the decisions with accountability. The Company fixes up accountability/ responsibility and takes necessary disciplinary action whenever necessary as per rules.

(iv) The norms set by it for the discharge of its functions:

The Company has formed different Committee consisting of Sr. Officials for recommending appropriate steps/ decision to be taken for smooth discharge of its functions. The Committee examines the relevant aspects relating to particular issue and gives its suggestion. After careful consideration, decision is taken in the matter by the Competent Authority and there after it is implemented.

(v) **The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.:** The Company follows Rules, Regulations and record etc. of IDCOL along with Govt. directives for discharging its function.

(vi) **A statement of the categories of documents that are held by it or under its control:**

HRD Deptt: 1) Service Files, 2) Leave Register etc.

Finance Deptt: Cash book, Sundry Creditors Register, Sundry Debtors Register, Journal Register, Vouchers etc.

(vii) **The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.**

Not applicable.

(viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

The Board of Directors of ISL constituted by the Govt. consists the following Directors

Sl. No.	Name	Designation
1	Sri Balwant Singh, IAS, Managing Director, IDCOL	Chairman
2	CA Sarat Ch.Bhadra, Chartered Accountant	Independent Director
3	Shri Nihar Ranjan Mohanty	Independent Director
4	Sri Biswaranjan Patnaik, E.D (HRD & Com)	Nominee Director
5	Sri Bishnu Prasanna Mohapatro	Nominee Director

(ix) **Directory of its Officers and employees:**

Employees deployed at IDCOL Software Limited, Bhubaneswar as on Oct;2019.

Sl. No.	EMP No.	EMP. Name	Gr.	Designation
1	00924	Sri B.R.Patnaik	E7	Managing Director
2	00988	Sri S.K.Pani	E3	Manager(System)
3	00974	Sri S.C.Das	E3	Manager(System)

4	0T233	Sri C.R.Mohapatra	A	Jr.Manager
5	00871	Sri Sarat Ch.Mahakud	WD	Library Attendant

(X) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

Sl. No.	EMP No.	EMP. Name	Gr.	Designation	P_GROSS
1	00924	Sri B.R.Patnaik	E7	Managing Director	167754.00
2	00988	Sri S.K.Pani	E3	Manager(System)	108326.00
3	00974	Sri S.C.Das	E3	Manager(System)	110790.00
4	0T233	Sri C.R.Mohapatra	A	Jr.Manager	67063.00
5	00871	Sri Sarat Ch.Mahakud	WD	Library Attendant	36054.00

(xi) The budget allocated to each of its agency, indicating the particulars of all plants, proposed expenditures and reports on disbursements made:

Not applicable.

(xii) The manner of execution of subsidiary programmes, including the amounts allocated and details of beneficiaries of such programmes;

Not applicable.

(xiii) Particulars of recipients of concessions, permits or authorizations granted by it;

Not applicable.

(xiv) Details in respect of the information available to or held by it, reduced in an electronic form;

Information available in website of IDCOL i.e.www.idcorissa.com

(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Information can be obtained from website, personal contact and as per the provision of the Right to Information Act, 2005.

(xvi) The names, designations and other particulars of the Public Information Officer.

Name of the Company	Appellate Authority	Public Information Officer	Asst. Public Information Officer
ISL	Sri B.R.Patnaik, M.D,ISL	Sri Subash Chandraa Mgr.(Sys)	Sri C.R.Mahapatra, Jr.Mgr

(xvii) Such other information as may be prescribed.